

# Application for Custom-designed Group Program

Type of Program Requested:  Special English Program  
 International Seminar  
 Combination SEP & Seminar

1. Name of Group: \_\_\_\_\_

Brief Description of Group: \_\_\_\_\_

2. Applicant (school/agency/company name): \_\_\_\_\_

Representative/Contact Person: \_\_\_\_\_ Title: \_\_\_\_\_

Address \_\_\_\_\_

Telephone \_\_\_\_\_ Fax \_\_\_\_\_ Email Address \_\_\_\_\_

3. Contact in Hawai'i (if any): \_\_\_\_\_

Telephone \_\_\_\_\_ Fax \_\_\_\_\_ Email Address \_\_\_\_\_

4. Estimated Number of Participants: \_\_\_\_\_ Age Range of Group: Between \_\_\_\_\_ & \_\_\_\_\_

(Please provide names of participants as soon as available)

5. Names and Titles of Escorts/chaperones: \_\_\_\_\_

6. Travel Plans Arrival Date (Honolulu): \_\_\_\_\_ Departure Date (Honolulu): \_\_\_\_\_

7. Housing \_\_\_\_\_ To be arranged by \_\_\_\_\_

8. Program Outline Begin Date: \_\_\_\_\_ End Date: \_\_\_\_\_

Time of Day Requested: From \_\_\_\_\_ to \_\_\_\_\_

Total Number of Program Days/hours: \_\_\_\_\_ / \_\_\_\_\_  
Days Hours

9. Program Content:

## SPECIAL ENGLISH PROGRAM

Standard Program: English Conversation and Culture

Custom-designed Program (please describe): \_\_\_\_\_

Special Requests (e.g., English for Academic Purposes, grades): \_\_\_\_\_

## INTERNATIONAL SEMINAR

Desired Lecture Topic(s): \_\_\_\_\_

Special Requests (e.g., campus tour, site visit, lunch): \_\_\_\_\_

What would you like us to know about your program and/or participants? \_\_\_\_\_

**Return completed Application to:**

Custom Programs Manager  
University of Hawai'i at Mānoa  
International Programs of Outreach College  
2440 Campus Road, Box 447, Honolulu, Hawai'i, USA 96822  
**Fax: (808) 956-3421**

FOR MORE INFORMATION

Telephone: (808) 956-3416 • Email: [ipinfo@hawaii.edu](mailto:ipinfo@hawaii.edu) • Website: [www.nice.hawaii.edu](http://www.nice.hawaii.edu)